



Skillpod

to boost  
communication  
skills

# Why boost communication skills

A whopping 93% of employees would stay at a company longer if that business invested into their careers, and companies who do so increase in their bottom line profit up to 24%.

An employer who doesn't focus on learning is going to lose out — in performance, engagement, and retention.

A re-design of workplaces is occurring, giving more flexibility to employees around where they can work. In this world of uncertainty, businesses are often struggling to adapt, and having people with the right skills is key.



57%

**of leaders say soft skills are more important than hard skills and the workforce agrees, training for soft skills is the #1 priority.**

# How will I benefit?

The modern workforce has Google (and YouTube) at hand - they expect engaging and relevant knowledge where and when they need it, in easily accessible bite sized pieces.

This is where **micro-learning** comes in - providing organisationally appropriate training on a **just in time** basis to your people where and when they need it.

Micro-learning lego blocks form the base on which you can build your team's learning journey

- Build a capability framework that staircases team members professional development
- Bite sized content that is accessible
- Timely delivery with easily tailored relevancy
- Taken training off the computer and into the real world for informed discussion



Communication training  
aligns to your business goals  
with a clear ROI

# Achieve business goals

A study published in Harvard Business Review points to capability building in your teams leads to impressive business gains.

- Up to 20% increase in sales
- Up to 30% increase in profit
- Up to 7% increase in customer engagement
- Up to 15% increase in engaged employees
- Up to a 72 point decrease in staff turnover
- Up to 60% decrease in safety incidents



**What value do you put on your  
internal brand?**

# Communication skills packages

Skillpod's communication skills packages are the best way to get soft skills training to your people how and when they need it.

Our bite sized micro-modules deliver engaging and effective training, tailored to your business **from as little as \$2.85 per user per annum\***.

With pre-curated packs or pick and mix options, Skillpod communication skills training can be tailored to your people and delivered on your LMS or through our cloud.

Select one of our packages below or build your own from [our product catalogue](#).

From just  
**\$2.85\***  
per user

\*Based on the number of modules and users per business. Includes

- tailoring to your people, your place and your brand,
- Hosting on your server or ours
- Delivery IT support

# Skillpod packages

## Day to Day Business Communication

### **Communication at Work**

Ensure what you have to say gets heard with appropriate methods to communicate ideas and information to the different levels in your business, and how to develop a positive internal and external communication style with your team.

### **Effective Delegation**

Help your people meet their goals and deadlines by understanding how to delegate work and responsibilities properly.

### **Beyond Good Service**

Build a 'culture of hospitality' with a better understanding of how to make being good at what you do to being great at what you do.

### **Minimising Conflict in the Workplace**

Train your people leaders in the essential skill of minimising conflict in the workplace by maintaining healthy and respectful relationships with coworkers and to alleviate stress by leading staff in resolving disagreements.

### **Building Positive Relationships**

Creating a healthy team dynamic while staying productive can be challenging, there are many things you can do to encourage your team to create strong, supportive working environments.

# Skillpod packages

## Leadership Communication

### **Setting Professional Standards For Your Team**

Introduce your leadership team to the soft skills needed to role model positive workplace behaviours, and mentor their teams to adopt those behaviours.

### **Mentoring Your Team**

Help your people leaders set the benchmark of expected behaviours and standards, and turn difficult conversations into mentoring opportunities.

### **Minimising Conflict in the Workplace**

Train your people leaders in the essential skill of minimising conflict in the workplace by maintaining healthy and respectful relationships with coworkers and to alleviate stress by leading staff in resolving disagreements.

### **Navigating Workplace Politics**

Make the most of your workplace relationships in a way that is healthy and respectful.

### **Influencing Others**

Introductory module for your leadership team to learn how to communicate their ideas and suggestions to clients, customers, colleagues, and staff by maximising their interpersonal skills.

# Skillpod packages

## Building Great Relationships

### **Building Positive Relationships**

Creating a healthy team dynamic while staying productive can be challenging, there are many things you can do to encourage your team to create strong, supportive working environments.

### **Communication Skills at Work**

Ensure what you have to say gets heard with appropriate methods to communicate ideas and information to the different levels in your business, and how to develop a positive internal and external communication style with your team.

### **Minimising Conflict in the Workplace**

Minimising conflict in the workplace is an essential skill for any employee. We spend so much of our week at work it is important our relationships with coworkers are healthy and respectful.

### **Navigating Workplace Politics**

Make the most of your workplace relationships in a way that is healthy and respectful

### **Effective Delegation**

Help your people meet their goals and deadlines by understanding how to delegate work and responsibilities properly.



# Skillpod packages

## Hybrid Working

### **Working With Remote Teams**

Today's effective leaders are the ones who manage to keep their scattered team connected and moving in the same direction. "Work smarter, not harder" when not everyone is in the office.

### **Online Meeting Fatigue**

The way we work has been changing for awhile. With the increase in working from home there are also the challenges of taking everything online and having to balance your work and homelife.

### **Communication Skills at Work**

Ensure what you have to say gets heard with appropriate methods to communicate ideas and information to the different levels in your business, and how to develop a positive internal and external communication style with your team.

### **Building Positive Relationships**

Creating a healthy team dynamic while staying productive can be challenging, there are many things you can do to encourage your team to create strong, supportive working environments.

### **Mentoring Your Team**

Help your people leaders set the benchmark of expected behaviours and standards, and turn difficult conversations into mentoring opportunities.

# Skillpod packages

## Unconscious Bias

Designed to help you and your employees understand, recognise and address unconscious bias. Accelerate your diversity and inclusion journey by giving your staff access to these world-class training modules with content developed in conjunction with **Diversity Works NZ** the national agency for diversity and inclusion in NZ.

### **Unconscious Bias 1**

The value of supporting diversity and inclusion

### **Unconscious Bias 2**

The neuroscience of unconscious bias

### **Unconscious Bias 3**

Addressing unconscious bias in the workplace

### **Unconscious Bias 4**

Common workplace biases

### **Unconscious Bias 5**

Becoming aware of your bias

# Who we are & what do we do

Skillpod is NZ-owned company that specialises in creating quality learning and development opportunities for mid-size companies and their people. We do this through award-winning elearning and blended learning (a combination of elearning & face to face) environments.

Our specialist team work with you to build pathways that match your business and staff needs to create a competency framework, helping provide direction and momentum for your team and your business.

And we are with you all the way to guide and assist you through the process.

## Who is using Skillpod



# Get in Touch



**KIM DOVEY**  
Founder and Director



**CRAIG RHODES**  
Business Development Manager



## CONTACT US

Skillpod is owned and operated by

**smartwork**  
CREATIVE



**Website:** [www.smartworkcreative.co.nz](http://www.smartworkcreative.co.nz)



**Email:** [studio@smartworkcreative.co.nz](mailto:studio@smartworkcreative.co.nz)



**Phone:** +64 (09) 373 4782